

Appendix 3 – Baldock Community Centre Association 2025

=Document Control:

Version	Issue Date	Changes
1.0	NA	First Draft (BE)

Reference	CG-350			
Name of Organisation	Baldock Community Centre Association 2025 (aka The Baldock Community Hub)			
Organisation Type	CIO			
Ward	Baldock West			
Project Type	Facilities			
Green option considered?	N/A			
NHC Councillor involvement that may constitute a conflict of interest	Cllr A Willoughby and Cllr E Rowe are on the board of trustees for BCCA25. Cllr S Willoughby and Cllr R Cameron are the NHC representatives on BCCA25.			
Previous financial support within six years	BCCA25 is a new entity, and whilst the previous BCCA had received funding, it is not the same organisation.			
Documentation reviewed and approved*	Safeguarding	Yes	Accounts	Yes
	Demonstrates clear governance	Yes		
Total applied for	£1,500	Total project cost	£4,000	

Officer Summary

The Baldock Community Hub are seeking support to upgrade the facilities, in particular the tables and chairs across all the hireable spaces within the Hub.

Apart from the poor condition of the existing furniture, the current tables and chairs are heavy, difficult to move, and no longer compliant with current safety standards, with many chairs showing exposed foam. This creates risks for users and places unnecessary strain on staff and volunteers who must regularly clear and reset spaces for activities. The weight and bulk of the current furniture also lead to chairs and tables being dragged/pushed across the hall floors, which are currently awaiting varnishing and are vulnerable to damage.

Replacing this furniture with lightweight, foldable chairs and tables (stored on mobile trolleys which form part of this application) will make room changes quicker, safer, and more accessible for all groups using the building. This upgrade will reduce manual-handling risks, protect the hall floors, and ensure that all seating meets modern regulatory requirements, supporting a safer and more flexible community facility. Having the furniture on moveable trolleys will also assist in moving furniture to where it is needed on a given day (or easily moving out of the way of a particular group/activity), improving the usability of the space and maximising earning potential of the centre.

The total project cost is just over £4,000. Since taking control of the running of the centre on 1<sup>st</sup> April, three very successful fundraisers have been held, generating just under £3,000 in profits to be reinvested in lots of new equipment (e.g. card machines, tills and online booking facilities), with many more fundraising activities planned for May, June and beyond. This grant application asks for £1,500 towards the costs of a furniture replacement and will put £2,500 towards the project from its fundraising activities in April, May and June.

\*Funding will only be released on receipt and approval of all supporting documentation